



**2015-2016**

**Pack Planning**

**Tips, Tools and Resources**

**For the Ideal Year of Scouting**



**BOY SCOUTS OF AMERICA®**  
SAN DIEGO-IMPERIAL COUNCIL

Thank you for taking on the important task of planning your unit's program for Fall 2015 through 2016. The tips, tools and resources enclosed in this packet should be helpful as you go through the process.

Starting with your unit's calendar, review and add other events offered on the District and Council calendar. The "Ideal Year of Scouting" program will help you have an exciting program and realize your unit's goals. Be sure to include ideas for activities from your youth members!

The 2015 Journey to Excellence (JTE) criteria are included in this packet. The JTE program was developed by unit leaders like you. The criteria represent program elements that are key for a quality program. The levels of achievement (ranging from bronze to gold) are set as benchmarks for your unit to achieve. To best use this program, determine the level of achievement your unit achieved in 2013 and 2014 and make plans to improve your performance towards gold. You'll want to include JTE goals in your unit plan for next year.

If you have any questions, please contact your Unit Commissioner or District Executive.

**Dick Thorn**  
**Council Commissioner**

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# Annual Pack Planning Meeting Steps to Success

(All leaders should be in attendance)



- Review the purposes and methods of Cub Scouting so they will be on the minds of leaders as the planning is done. Provide all committee members with their own copy of the resources.
- Review the **new Cub Program** scout and leader books and resources. Visit [www.scouting.org/programupdates](http://www.scouting.org/programupdates) for the latest tools, requirements and monthly themes.
- Review the recommended monthly themes in the new **Monthly Pack Meeting Plans** ([www.scouting.org/programupdates](http://www.scouting.org/programupdates)). Resources and support are also available at monthly roundtable meetings.
- Evaluate past themes and special activities. Decide which activities, if any, will be repeated during the coming year.
- Brainstorm together: What would an “Ideal Year of Scouting” look like? Plan accordingly to meet those goals using the resources in this packet.
- Keep in mind that each Cub level now has its own requirements and the Adventure Loops are specific to that level.
- The Den Leader Guide include meetings plans in a user friendly format. List your planned themes, activities and awards and use the guide as a planning tool. List 3 or 4 ideas to help leaders develop den meeting programs.
- Consider these six essential questions while planning: Who, What, Where, When, How & Why
- Share the load. Appoint special committees as needed for monthly themes and special events to manage program, decorations, facilities, food, etc. Try to assign every parent to at least one special task or responsibility.
- Identify leadership vacancies and make plans to select leadership to fill these positions.
- Build enthusiasm and interest among leaders and families. Everyone must be supportive of the themes and activities selected for the pack.
- Identify Webelos activity pin counselors. These might include family members, leaders or other adults with skills that relate to activity pins
- Assign dens on a rotating basis for set-up, clean-up, opening, closing, refreshments, etc. for the pack meetings.
- Make plans to recruit and train new Cub Scouts and the new leaders that joined.
- Earn the **National Summertime Pack Award** and set goals for the **2015 Journey to Excellence Award**.
- Be sure to say THANK YOU to all who helped!

Resources to help with your Annual Planning Conference can be found  
[www.scouting.org/programupdates](http://www.scouting.org/programupdates)



## **RESOURCES & OPPORTUNITIES**

Resources come in many forms. Listed below are resources available to every pack, troop, team, crew and post in our Council.

**BeAScout.org "RECRUITING ON THE WEB":** BeAScout.org uses the web and Google Maps to recruit members. Packs, troops and crews will appear as "pins" on an online map. This tool provides a great opportunity for Scout units to highlight what makes their unit so unique. Update your "pins" annually at [www.beascout.org](http://www.beascout.org).

**BOY'S LIFE MAGAZINE:** This monthly resource is the best reading you and your Scouts could ask for at an unbeatable price. It supports unit programs in countless ways.

**COUNCIL CALENDAR:** The Council online planning calendar is a great tool as you plan your own unit calendar. Look for district and council events, campouts and activities that you can integrate into your successful program. Enclosed is a summary of significant council and district program event dates. Additional calendar details can be found at [www.sdicbsa.org/calendar](http://www.sdicbsa.org/calendar).

**COUNCIL AND DISTRICT ACTIVITIES:** Note the variety of activities your council and district organizes for you ... District Camporees, Scouting for Food drives, Scout Fair, Fun with Sons, Family Camp and Aquatics Clinics, to name just a few. Work these events into your unit calendar.

**DISTRICT ROUNDTABLES:** At this monthly meeting, pack and troop leaders in your district gather to discuss the following month's theme, share helpful ideas and plan their own events and activities.

**FALL AND SPRING ROUND-UP:** Your unit's Membership Chair, with the assistance of your District Executive and district volunteer leaders, recruit youth and adult membership from the schools, churches and community areas. Keep your unit healthy and alive by recruiting new members!

**FRIENDS OF SCOUTING CAMPAIGN (FOS):** Kicking off each fall, FOS provides the Council with the financial resources to provide Scouting to approximately 20,000 youth. The objective of the Family FOS Campaign is to give every family in Scouting the opportunity to make their commitment to our important programs and facilities through a financial gift.

**PEOPLE - YOUR MOST VALUABLE RESOURCE!** Parents, neighbors, commissioners, the district committee and community leaders are your most valuable assets for an exciting program.

**PROGRAM SUPPORT:** The new Cub Scout program has tools and resources, including monthly pack meetings themes. [www.scouting.org/programupdates](http://www.scouting.org/programupdates)

**RECHARTERING:** All units must re-register their youth and adult membership at the end of the year. Rechartering workshops are available to assist you with these procedures. There is no 'grace' period after December, 31, 2015. **ALL UNITS MUST BE RECHARTERED BY 12/31/2015.**

**SCOUT SHOP:** The staff are experts on uniforms, insignia, handbooks, camping gear and more!

**SCOUTING MAGAZINE:** This publication is filled with resources to develop a successful unit program.



**SUMMER CAMPS:** Cub Day Camp, Cub and Webelos Resident Camp and Boy Scout Summer Camp provide a yearly highlight for many packs and troops and give Scouts the outdoor experience of a lifetime!

**THE COUNCIL CALENDAR:** The Council online planning calendar is a great tool as you plan your own unit calendar. Look for district and council events, campouts and activities that you can integrate into your successful program. Additional calendar details can be found at [www.sdicbsa.org/calendar](http://www.sdicbsa.org/calendar).

**TRAINING COURSES:** A variety of high quality training courses are available to your adult leadership throughout the year. This Is Scouting, Position Specific Training and Youth Protection Training (valid for 2 years) are a must for all adult leaders and are available online. Additional courses such as Cub Scout Pow Wow, BALOO and Wood Badge will help enhance your skills and improve your unit's program. National Youth Leadership Training for Boy Scouts will also help to build leadership in unit. Check out all the trainings under the training tab at [www.sdicbsa.org/training](http://www.sdicbsa.org/training).

### **PLAN YOUR OWN UNIT'S CALENDAR— *Make it an Ideal Year of Scouting!***

You've identified needs and reviewed resources that will help you fill those needs. Now, what do you want to do and when? Before completing this last step in the planning process, your group needs to feel comfortable with the needs of your unit and the resources available. Planning your calendar will be a natural result of going through these steps.

### **WHAT MAKES A TRAINED LEADER?**



**The Trained Emblem** is available to all adult leaders who have completed the **BSA Training Required** for their position. It is worn on the left sleeve, below and touching the emblem of leadership for which it was earned.

Registered adult leaders are considered trained once they have completed Youth Protection Training and Leader Specific Training. The required training courses are offered online and can be accessed via [Myscouting.org](http://Myscouting.org)

#### **CUB SCOUTING**

- Youth Protection Training\*
- Cub Leader-Specific Training\*
- This is Scouting (*recommended*)
- Fast Start Orientation (*recommended*)
- Hazardous Weather (tour permit requirement)
- Basic Adult Leader Outdoor Orientation

\*Required

\* The new Cub Scout program begins on June 1, 2015. Trained Cub Scout Leadership will not have to re-take CLST again. There will be "booster" classes available to support the new program.

## RECRUITING IDEAS FOR CUB LEADERS

Any sort of fun activity that would entice elementary-aged boys to come checkout Scouting is a great idea. This can be simply inviting potential recruits to an already scheduled summer Pack activity, or it can be a separate event focused primarily on recruiting. Spring recruiting works with all grades, but bringing in new Tigers is the big focus. Work with your local Boy Scout troops to recruit the 5<sup>th</sup> graders, too!

### Ideas for an event include:

**Derby day**—Take your derby track outdoors (school parking lot might be a good location), and have lots of cars for the boys to race. Everyone, fathers included, loves to race those cars!

**Cub Olympics**—An outdoor field day of games and fun; various activities. In the heat of summer, consider a “water themed” day, full of water activities. Sponge races, water balloons, a water obstacle course, water art, etc.

**Water bottle rockets**—Talk about a boy magnet!

**Fishing event**—Do you have access to a good spot for “kid” fishing? Dads like this one, too. Be sure to bring extra poles and bait.

**Swimming party**—Does your pack have a summer swim party at a public pool? Make it a dual-purpose event and invite your target membership.

**Bike rodeo**—Set up a championship course of fun! Have engraving, on-the-spot bike inspections, helmet sizing, etc. Local police and/or firemen will often visit these events, if requested.

**Treasure hunt**—All kids love treasure hunts. Geocaching puts a new spin on exploring! With parent volunteers, GPS systems, and a bit of Web research, there are LOTS of great spots to geocache. You can even hide your own “treasure” in advance. Have a picnic and break up into teams. This involves tromping through parks, sometimes over mud and streams! Boy fun ALL the way. Of course, you can do it the “old fashioned” way too, with treasure maps coffee-stained to look aged, and a few holes burned in strategic spots. Rip the map into pieces so they have to find all the pieces (provide individual clues) to put together the jigsaw puzzle map, and then go find the treasure.



**Ice cream social**—Nothing sells better than ice cream during the hot summer months! Have some crafts and games, and ice cream treats!

**S'mores and fun**—Who can turn down a s'more? No one, of course, so expect a turnout. Have crafts and games. Shooting off water bottle rockets in a big field is also a great way to cool down on a hot summer day. Just be sure to have a water source, as once the kids get started with those rockets, it's hard to keep up with the demand.

**Leatherworking/woodworking**—Boys love to hit things with a hammer.

If not enough activity for an event, these are great secondary activities for any other event.

## **RECRUITING TIPS**



- Give existing Scouts an incentive to invite a friend or LOTS of friends. A patch (official recruiter patch), a small prize, a nominal gift card. Whatever works best with your boys and your budget. It can be one-level recognition if they bring a boy to the event and/or a second-level recognition if that boy joins the pack.
- Have a sign-in sheet to capture the contact information for all attendees. Have appropriate pack leadership follow up with specific invitation to join.
- Have registration forms (youth and adult) available on-site to sign them up immediately—no need for high pressure, but if the parents are ready to sign up, by all means, close the deal.\*
- Have refreshments (water, lemonade, cookies, chips, easy things).
- Have a secondary activity for overflow, such as a craft or game if kids get bored with the first activity or you have a big crowd and not everyone can participate at once. For example, leatherworking is popular and not something most non-Scouts have been exposed to.
- Have a display board with pictures of the pack having fun doing pack and den activities.
- Better than a display board, show a video or slide show on a laptop computer of your unit's boys having fun.
- Have current Scouts in uniform or pack T-shirts! They are the best advertising, and they want to share the fun, too!
- Have lots of adult leaders and parents present (in uniform/pack T-shirts) to talk with the recruits' parents. The more the merrier. People want to join a thriving organization.
- Join up with another nearby pack to share an event/summer activity. This doubles exposure and halves the cost. Win-win for all.
- Create a Fact Sheet for your Pack. Provide a 'snapshot' of your Pack with meeting details, activities, expenses, planned outings, etc.
- SEAL THE DEAL. It's important to "ask" for the membership during the event. Our goal is to increase membership, and attendance at a recruiting function is the first step, but we need them to actually join. So ask! It doesn't have to be a hard sell. But be organized and prepared ahead of time for this step. Assign people to do this; have a script they can improvise with as needed.

***Check out recruiting resources at [www.scouting.org/marketing](http://www.scouting.org/marketing)***

***Contact your District Executive for available presentation materials such as lawn signs, posters, banners and marketing flyers.***

**Pack \_\_\_\_\_ of \_\_\_\_\_ District**  
**2015 Scouting's Journey to Excellence**

Item	Objective	Bronze Level	Silver Level	Gold Level	Bronze Points	Silver Points	Gold Points
<b>Planning and Budget</b>					<b>Total Points: 200</b>		
#1	<b>Planning and Budget:</b> Have a program plan and budget that is regularly reviewed by the pack committee, and it follows BSA policies relating to fundraising.	Have an annual program plan and budget adopted by the pack committee.	Achieve Bronze, plus pack committee meets at least six times during the year to review program plans and finances.	Achieve Silver, plus pack communicates annual program plan and budget prior to October 31, 2015.	50	100	200
<b>Membership</b>					<b>Total Points: 500</b>		
#2	<b>Building Cub Scouting:</b> Have an increase in Cub Scout membership or maintain a larger than average pack size.	Conduct a formal recruitment program by October 31 and register new members in the pack.	Achieve Bronze, and either increase youth members by 5% or have at least 40 members.	Achieve Silver, and either increase youth members by 10% or have at least 60 members.	50	100	200
#3	<b>Retention:</b> Retain a significant percentage of youth members.	Reregister 60% of eligible members, or have improvement over the prior year.	Reregister 65% of members, or reregister 60% and have improvement over the prior year.	Reregister 75% of members, or reregister 65% and have improvement over the prior year.	50	100	200
#4	<b>Webelos-to-Scout transition:</b> Have an effective plan to graduate Webelos Scouts into Boy Scout troop(s).	With a troop, hold two joint activities or 75% of second year Webelos have completed "The Scouting Adventure."	60% of eligible Webelos register with a troop.	80% of eligible Webelos register with a troop and the pack has at least one active den chief.	25	50	100
<b>Program</b>					<b>Total Points: 900</b>		
#5	<b>Advancement:</b> Achieve a high percentage of Cub Scouts earning rank advancements.	Have 50% of Cub Scouts advance one rank	Have 60% of Cub Scouts advance	Have 75% of Cub Scouts advance	100	200	300
#6	<b>Outdoor activities:</b> Conduct outdoor activities and field trips.	Each den has the opportunity to participate in three outdoor activities or field trips during the year.	Each den has the opportunity to participate in four outdoor activities or field trips during the year.	Each den has the opportunity to participate in five outdoor activities or field trips during the year.	50	100	200
#7	<b>Day/resident/family camp:</b> Cub Scouts attend day camp, family camp, and/or resident camp.	33% of Cub Scouts participate in a camping experience or improvement over the prior year.	50%, or 33% and have improvement over the prior year.	75%, or 50% and have improvement over the prior year.	50	100	200
#8	<b>Service projects:</b> Participate in service projects.	Participate in two service projects and enter the hours on the JTE website.	Participate in three service projects and enter the hours on the JTE website.	Achieve Silver, plus at least one of the service projects is conservation-oriented.	25	50	100
#9	<b>Pack and den meetings:</b> Dens and the pack have regular meetings.	Hold eight pack meetings a year. Den or pack meetings have started by October 31.	Achieve Bronze, plus dens meet at least twice a month during the school year.	Achieve Silver, plus earn the Summertime Pack Award.	25	50	100
<b>Volunteer Leadership</b>					<b>Total Points: 400</b>		
#10	<b>Leadership recruitment:</b> The pack is proactive in recruiting sufficient leaders.	Have a Cubmaster, assistant Cubmaster and a committee with at least three members.	Achieve Bronze, and by May 31, the pack committee identifies pack and den leadership for the next year.	Achieve Silver, plus every den has a registered leader by October 15.	50	100	200
#11	<b>Trained leadership:</b> Have a trained and engaged leaders at all levels.	Cubmaster, den leaders, and assistants have completed an orientation and youth protection training.	Achieve Bronze, plus the Cubmaster and den leaders have completed position-specific training or, if new, will complete within three months of joining.	Achieve Silver, plus two-thirds of registered committee members have completed position-specific training for the pack committee.	50	100	200

- ☐ **Bronze:** Earn at least 525 points by earning points in at least 7 objectives.
- ☐ **Silver:** Earn at least 800 points by earning points in at least 8 objectives.
- ☐ **Gold:** Earn at least 1,050 points by earning points in at least 8 objectives.

**Total points earned:** \_\_\_\_\_

**No. of objectives with points:** \_\_\_\_\_

- ☐ Our pack has completed online rechartering by the deadline in order to maintain continuity of our program.
- ☐ We certify that these requirements have been completed:

Cubmaster \_\_\_\_\_ Date \_\_\_\_\_

Committee chair \_\_\_\_\_ Date \_\_\_\_\_

Commissioner \_\_\_\_\_ Date \_\_\_\_\_

*This form should be turned in to the Scout service center or your unit commissioner with your charter renewal paperwork.*



# Scouting's Journey to Excellence

## 2015 Pack Performance Recognition Program

Journey to Excellence uses a balanced approach to measure performance. Below provides specific information to help you understand the criteria and exactly what data will be used to determine the three levels of performance. In planning your strategy, use actual numbers from the previous year to guide your performance improvement goal planning. The pack may qualify by meeting a specific standard or by showing improvement.

Planning and Budget Measures	
1	The pack has a program plan and budget that is reviewed at all pack committee meetings, and the pack follows BSA policies relating to fundraising and fiscal management as found on the Unit Money-Earning Application form and any other publication that the council has developed for fundraising and fiscal management. Program plans and budget are reviewed with parents at the start of the program year.
Membership Measures	
2	A formal recruitment event is conducted by October 31. At charter renewal time, the pack has an increase in the number of youth members over the number of youth members on the previous year's charter renewal. A membership growth plan template can be found at <a href="http://www.scouting.org/membership">www.scouting.org/membership</a> .
3	Number of youth members on this year's charter renewal (C) divided by the number of youth members on last year's charter renewal (D) plus any additional youth members (E) minus any transfer-outs or age-outs (F). Total = $(C) / (D+E-F)$ .
4	Hold at least two joint activities with a troop or troops, and have graduating boys register with a troop. "The Scouting Adventure" for second-year Webelos is described in the <i>Webelos Scout Handbook</i> . If the pack has no second-year Webelos Scouts, this requirement is met at the Bronze level.
Program Measures	
5	Total number of Cub Scouts advancing at least one rank (Bobcat, Tiger, Wolf, Bear, Webelos, Arrow of Light) since last charter renewal date (A), divided by the number of boys at the start of the year (B1) plus all new boys who joined or transferred into the pack at any time during the current year (B2). Advancement = $A / (B1 + B2)$ .
6	The pack has activities and field trips in the outdoors, which could include outdoor pack meetings, hikes, family campouts, parades, outdoor service projects, etc. All dens have the opportunity to participate.
7	Cub Scouts attend an in-council or out-of-council Cub Scout day camp, family camp, and/or Cub Scout resident camp in 2015. STEM programs either as a day camp or resident camp are also included. All levels are total number of different Cub Scouts attending (G) divided by total number of Cub Scouts registered in the pack as of June 30, 2015 (H). Total = $G / H$ .
8	The pack participates in at least two service projects during the year and enters them on the Journey to Excellence website. (See instructions at <a href="http://www.Scouting.org/JTE">www.Scouting.org/JTE</a> .) The projects may be completed as joint projects with other organizations. At least one project is conservation-oriented.
9	Have at least eight pack meetings within the past 12 months, with one of those meetings being to review the pack's program plans and asking for parental involvement in the pack. Den meetings start by October 31, 2015, and all dens meet at least twice each month during the program year. Pack earns the Summertime Pack Award.
Volunteer Leadership Measures	
10	The pack has a Cubmaster, an assistant, and a committee of at least three members. Ideally, the chartered organization representative should not be dual registered as one of the committee members. The pack identifies persons for next year's leadership for existing dens, including Cubmaster, Den Leaders, and Webelos Den Leaders by May 31, 2015. All dens have a registered leader by October 15.
11	Cubmaster, den leaders and assistants have had an orientation and have completed youth protection training. The Cubmaster and den leaders (paid or multiple registration) have completed position-specific training or, if new, will complete within three months of joining. Two-thirds of active committee members have completed leader-specific training.

**Scoring the pack's performance:** To determine the pack's performance level, you will use the above information to determine the points earned for each of the 11 criteria and then add those individual point scores to determine a composite score. Count only the highest point total achieved in any one criterion. Bronze level requires earning at least 525 points in at least 7 criteria, Silver level requires earning points in at least 8 criteria and 800 points, and Gold level requires earning points in at least 8 criteria and 1,050 points.

### WHO USES THIS FORM?

Packs with a charter renewal date in any month from October 2015 to September 2016.

For more resources: [www.scouting.org/jte](http://www.scouting.org/jte)



JOURNEY TO EXCELLENCE

Revised 7/19/14

513-105

New, electronic spreadsheets are available at  
<http://bsaseabase.org/Home/Awards/JourneyToExcellence/scorecards/2015.aspx>  
 to help you with a "mid-year check up" towards your JTE goals.

# Planning Your "Ideal Year of Scouting" Program Budget

## A Unit's Annual Budget Plan

For a downloadable version, go to [www.sdicsa.org](http://www.sdicsa.org)

### What is the "Ideal year of Scouting"?

The single biggest motivator for Scouts and their parents is fulfilling their dreams—the Ideal Year of Scouting! It's different for every unit. Units that plan, promote, and execute their "dreams" offer unparalleled experiences for more youth and have:

- As stronger program for the youth as less personal costs to the parents and volunteers
- Activities the scouts want to participate in
- Better retention
- More funding to do all of their activities with less time spent fundraising
- A simpler, easier and more fun Scouting experience for all



### The 5 Steps of the Ideal Year of Scouting:

1. **Listening:** Solicit information from your scouts and their parents about what activities they would like to do in Scouting during the next year.
2. **Planning:** In addition to the activities chosen by your members, map out the advancements, activities, camping and training need for the units Ideal Year of Scouting.
3. **Budgeting:** Determine the expenses from all the activities, etc. that the unit wants to, well as any income the receives such as dues.
4. **Funding:** Determine the unit's fundraising needs and per scout goal to meet those needs participating in the annual popcorn sale.
5. **Communications:** Explain the plan to your scouting families to get them on board and keep them informed.

**LISTENING**

**PLANNING**

**BUDGETING**

**FUNDING**

**COMMUNICATING**

### BASIC EXPENSES

**Registration Fees.** The cost for youth or adult registration is \$24 per year. In some cases, the unit pays the registration costs from the Scouts' dues. In other instances, the registration fees are paid directly by the Scout or adult leader.

**Unit Charter Fee.** Units are required to pay an annual charter fee of \$40. This fee is submitted with the unit's annual charter application and helps to defray the expenses for their general liability insurance.

**Boys' Life.** *Boys' Life* magazine, the official publication of the Boy Scouts of America, is available to all members at \$12, which is half the newsstand rate. (Prorated fees are available for youth who join a unit during the year.) Every boy should subscribe to *Boys' Life* because of the quality reading the articles related to your unit's monthly program. It is part of a boy's growth in Scouting, and research proves he will stay in longer and advance farther if he reads *Boys' Life*. Some units may include the subscription costs in the monthly or annual dues while other units will have the family pay this cost directly.

**Unit Accident Insurance.** Protecting leaders and parents from financial hardship due to high medical bills from an unfortunate accident is a must for all involved in Scouting. Specific details on insurance programs are available from the local council and, for budgeting purposes, will not exceed \$2 per person.

**Advancement and Recognition.** Every Scout should earn and advance a rank and receive the patch for that rank each year. Active Webelos Scouts will earn multiple activity pin in addition to their rank advancements. The New Cub Scout advancement program has immediate recognition patches and Adventure belt loops and pins. Costs for recognition items will vary depending on the number of Scouts and level of activity.

**Activities.** Critical to the successful “ideal year of Scouting” is a complete program. Traditionally, such activities as Cub Scout pinewood derbies, field trips and district or council activities are financed by the boy and his family over and above the dues programs. It is suggested that the complete cost of these outings be built into the unit’s budget. See the enclosed schedule of Program Opportunities for 2015-2016.

**Camping.** Central to a complete Scouting year are summer camping experiences. Local council opportunities abound for Scouts and their families to have exciting, program rich summer experiences. See the enclosed schedule of Camping Opportunities for 2015.

**Program Materials.** Each unit needs to provide certain program materials. Depending on the type of unit program, these could include meeting supplies, craft tools and supplies, U.S. flag, unit flags, camping equipment, videos and books or ceremonial props. Units may not hold title to property.

**Training Expenses.** Trained leaders are key to delivering a quality and safe program. Adult and youth leader training should be considered an integral annual unit expense.

**Full Uniforms.** Traditionally, the individual pays for the uniform. We suggest that these expenses become part of the total cost of the Scouting year. The full Scouting program includes the full uniform!

**Other Expenses.** These could include a gift to the World Friendship Fund, meeting refreshments, contingency funds and/or unexpected expenses.

## **SOURCES OF INCOME**

Rather than nickel-and-dime families every week, it is better to figure the total cost for the complete year up front. Ideally, all income would come from dues and fundraising.

### **Some Important Points:**

**Paying your own way.** This is a fundamental principle of the Boy Scouts of America. It is one of the reasons why no solicitations (requests for contributions from individuals or the community) are permitted by Scout units. Young people in Scouting are taught early on that if they want something in life, they need to earn it. This principle is among the reasons that adults who were Scouts are found to have higher incomes. The finance plan of any unit should include participation by a Scout in a regular dues plan.

A unit’s participation fee, too often completely contributed by parents, does little to teach the youth responsibility. The unit’s entire budget must be provided for either through fundraising or other means such as dues or fees.

Except for council-sponsored product sales such as popcorn and Scout Fair tickets, all other money-earning projects require the submission of the Unit Money-Earning Application to the local council. To ensure conformity with all Scouting standards on money earning, leaders should be familiar with the eight guides listed on the back of the application, on the last page of this planning guide and in the financial record books.

## **“Ideal Year of Scouting” Budget Worksheet**

To develop the unit budget, complete the worksheet with the unit leader and committee at the unit’s annual program planning conference and then share it with the Scouts’ parents. Be sure to keep parents involved and informed. The unit’s program calendar and budget information needs to be communicated regularly to families, especially at the start of the program year. By sharing the unit’s program plans and budgetary needs, you can help newly recruited Scouts and their parents gain a greater understanding of just what fun is waiting for them during the unit’s entire program year.



# 2015-2016 Unit Program Planner

**ONLY ENTER DATA IN HIGHLIGHTED SPACES**

1. Enter all your activities and costs per Scout under each month.
2. Enter your number of Scouts and unit commission %.
3. Fill in the five shaded fields at the bottom of the sheet.

Unit Type and Unit #	0
Number of Scouts in Unit	0
Unit Commission %	0%

September		October		November	
Activities	Cost	Activities	Cost	Activities	Cost
Total Cost	\$0.00	Total Cost	\$0.00	Total Cost	\$0.00

December		January		February	
Activities	Cost	Activities	Cost	Activities	Cost
Total Cost	\$0.00	Total Cost	\$0.00	Total Cost	\$0.00

March		April		May	
Activities	Cost	Activities	Cost	Activities	Cost
Total Cost	\$0.00	Total Cost	\$0.00	Total Cost	\$0.00

June		July		August	
Activities	Cost	Activities	Cost	Activities	Cost
Total Cost	\$0.00	Total Cost	\$0.00	Total Cost	\$0.00

\$0	Registration & Insurance	Unit Total Activity Cost & Expenses	\$0
\$0	Boys' Life	Scout Total Activity Cost & Expenses	\$0
\$0	Uniform	Other Expenses	\$0
\$0	Advancements	Unit Sales Goal	#DIV/0!
\$0	Total Expenses	Scout Sales Goal	#DIV/0!

The fillable version of this budget worksheet can be found at  
[sell.trails-end.com/ca/trails-end/media/ProgramPlanner.xls](http://sell.trails-end.com/ca/trails-end/media/ProgramPlanner.xls)



# Camping Opportunities for CUB SCOUTS & WEBELOS



## Daily Winter Camps for Cubs and WEBELOS

Each day offers a new Adventure including Archery and BB at  
One-Day Camps at Camp Balboa. Attend 1 day or up to all 7  
**Fee: \$30 per day 9 am - 4 pm** (before/after care offered for additional fee)  
December 21, 22, 23, 28, 29, 30, 31, 2015



## 2016 Spring Day Camps

Session 1: March 28-April 1      Session 2: April 4-8      Session 3: April 11-15  
**Fee: \$175 week 8 am - 3:30 pm** (After care offered for an additional fee)

## 2016 Summer Day Camp July 25-29

Provided as an alternative for those Cubs who are unable to participate in their local district  
Cub Day Camp or are seeking an additional week of Scouting fun.

**Fee: \$175 week 8 am - 3:30 pm** (After care offered for an additional fee)



## 2016 CUB/WEBELOS Resident Camp July 7-10

## OTHER GREAT CUB SCOUT WEEKEND EVENTS

### Fun with Son

Fun with Son is a camping event with outdoor adventure and activities for a parent to enjoy with their Cub Scout. There are shooting ranges, archery, hiking, crafts, leather working and more! Activities vary by camp. You'll be treated to a special campfire and a patch for the event. Fun with Son is designed for Cubs and WEBELOS. NO SIBLINGS.

<b>Mataguay Scout Ranch</b>	September 25-27, 2015	April 1-3, 2016	September 23-25, 2016
<b>Camp Balboa</b>	October 9-11, 2015	April 8-10, 2016	October 7-9, 2016

### Family Camp

Come family camping with us at Mataguay Scout Ranch. Enjoy the clear mountain air, go swimming (weather permitting), fishing, boating, BB-guns and archery range. A day excursion to Julian and apple country is only minutes away from Mataguay. Hike our numerous trails, be entertained by a traditional Saturday night campfire and spend a long weekend with family and friends. Family camp programs are designed for Cubs and WEBELOS, but all are welcome!

**Memorial Day Weekend**  
May 27-29, 2016



**Labor Day Weekend**  
September 2-4, 2016



## FIRST YEAR BOY SCOUTS

Trailblazer Day Camp opportunities for new Boy Scouts

This 5 day program focuses on the requirements on the Trail to First Class including Totin' Chip and at least one additional merit badge. (Scouts may register as individuals)



### Spring @ Camp Fiesta Island

**March 28-April 1, 2016   April 4-8, 2016   April 11-15, 2016**

Fee: \$175 week 8 am - 3:30 pm (Aftercare offered for an additional fee)

### Summer @ Camp Balboa

**July 25-29, 2016**

Fee: \$175 week 8 am - 3:30 pm (Aftercare offered for an additional fee)

### Summer @ Camp Fiesta Island\*

Mon-Fri weekly June 12—August 5 (Details below)

## BOY SCOUT RESIDENT SUMMER CAMP

Boy Scout Resident Summer Camp is what each Boy Scout Troop aims to do each summer. Spend an entire week camping, earning merit badges and learning Scouting Skills. There are also lots of opportunities for adult leader training while the boys have fun. San Diego-Imperial Council operates two Boy Scout Resident Summer Camps: Camp Fiesta Island and Mataguay Scout Ranch.

### Mataguay Scout Ranch

Mataguay Scout Ranch (MSR) is located in the backcountry of San Diego County near Warner Springs. Campers have numerous opportunities for fun and advancement. Mataguay Scout Ranch summer sessions for 2016 are as follows:

<b>Week 1:</b>	<b>June 26-July 2</b>	<b>Week 2:</b>	<b>July 3-9</b>
<b>Week 3:</b>	<b>July 10-16</b>	<b>Week 4:</b>	<b>July 17-23</b>
<b>Week 5:</b>	<b>July 24-30</b>		



### Camp Fiesta Island

Camp Fiesta Island (CFI) is located on Fiesta Island in Mission Bay. Campers have opportunities to spend time on the water in the vast aquatics program and advancement opportunities. Camp Fiesta Island fills very quickly due to the limited enrollment, so make your reservations early.

Sessions for 2016 are as follows:

<b>Week 1:</b>	<b>June 5-11</b>	<b>Week 2*:</b>	<b>June 12-18</b>
<b>Week 3*:</b>	<b>June 19-25</b>	<b>Week 4*:</b>	<b>June 26-July 2</b>
<b>Week 5*:</b>	<b>July 3-9</b>	<b>Week 6*:</b>	<b>July 10-16</b>
<b>Week 7*:</b>	<b>July 17-23</b>	<b>Week 8*:</b>	<b>July 24-30</b>
<b>Week 9*:</b>	<b>July 31- Aug 6</b>		



### \*Day Trekkers Boy Scout Day Camp @ CFI

Fee: \$250 per session

\*Weeks 2-9 of Boy Scout Camp at CFI offer a Monday - Friday Day Trekker Day Camp Program, exclusively for Boy Scouts. Campers can enroll in any age appropriate day programs of CFI including Mariners (Trail to 1<sup>st</sup> Class), SCUBA, Personal Watercraft, and other traditional Merit Badges. Register as an individual or a group. For 2016 this is limited to 32 spots each week.



# Camping Facilities

## Mataguay Scout Ranch

Mataguay Scout Ranch is a great destination for year round camping. Lodges, cabins, and administration buildings are available for unit training, center of operations, or just as a getaway spot. All campsites at Mataguay have KYBO's (latrines), running water and campfire rings. There are also numerous hiking trails and other areas to be explored.

Besides camping, hiking, and general outdoor fun, there are countless things to do at Mataguay during the year. Programs which are available include archery, swimming at the pool, boating at the lake, .22 rifle, black powder (muzzle loading) rifle, shot gun, and BB gun shooting. For older Scouts, COPE and Climbing/Rappelling are available. These programs can be tailored to meet your unit's goals from pleasure use to merit badge, advancement, and other special camp programs. Units can provide their own lifeguards and range masters, or these can be arranged through the Ranch Director.



## Camp Balboa

Camp Balboa lies nestled in the northwest corner of beautiful Balboa Park. Encompassing approximately 15 acres and just a short walk from the World Famous San Diego Zoo.

Located behind the Council Service Center, the camp has nine campsites, and enough room for 300 campers. Each campsite has its own campfire ring and picnic table. There is also a recreational size swimming pool, a patio and a picnic area with brick barbecues. The camp has an amphitheater for campfires and sing alongs as well as numerous program areas ranging from handicrafts, shooting ranges, short-wave radio hut, athletic field, horseshoe pits and lots of area for just plain, good old-fashioned fun. For the first time camper or the seasoned veteran, Camp Balboa offers exciting, outdoor adventures in a convenient central location.



## The Youth Aquatic Center

The San Diego Youth Aquatic Center (YAC) is on Fiesta Island in the heart of Mission Bay Park. The facility is surrounded by beaches with access to the Pacific Ocean.

At the Youth Aquatic Center, you'll be able to take advantage of instructional and recreational opportunities in sailing, canoeing, rowing, kayaking, swimming, windsurfing and paddle boards. The Center's facilities include a boat ramp, overnight dormitories, meeting and program rooms, a kitchen and open-air courtyard.

The Center's fleet of boats includes aluminum canoes and rowboats, sit-on-top and touring kayaks, sailboards, 12 and 15 foot sailboats, and catamarans. For YAC facility or equipment reservation forms, go to <http://camping.sdicbsa.org/Common/Forms.php>.

The City of San Diego operates the adjacent **Fiesta Island Campground**. The campsites hold up to 250 campers in 25 campsites. Each site includes a barbeque, fire pit and picnic table. A centrally located restroom has a water supply and rinsing showers. An amphitheater and bonfire ring are great for large group campfires. **For campsite reservations**, contact the City of San Diego Park and Recreation Department at 619.235.1169.

## Year-Round Camping Reservation Tips

For availability at Mataguay Scout Ranch, Camp Balboa or equipment at the Youth Aquatic Center, contact the Camping Office at (619) 298-6121 or by email at [sdicamp@bsamail.org](mailto:sdicamp@bsamail.org).

A reservation form and deposit need to be submitted to "lock-in" your reservation. Keep in mind that the warmer dates go first and fast. Also, be sure to check your council and district calendar prior to planning a unit-wide event. Forms and other information are available at <http://camping.sdicbsa.org/Common/Forms.php>. Ranges, pools, kitchens and amphitheaters can be requested when making your reservations.